

City Council Meeting
April 1, 2019

Regular meeting of the Center City Council was called to order by Mayor Wilkens at 7:00 pm at the Betty Hagel Memorial Civic Center. Council members present Hoffman, Schutt, Hanson, City Clerk, City Auditor and City Attorney.

Hanson moved to approve the agenda with addition of Community Club, seconded by Schutt, roll vote, all voting aye, motion passed.

Hoffman moved to approve the April meeting minutes, seconded by Schutt, roll vote, all voting aye, motion passed.

Treasures report discussion. **Hoffman moved to approve the Treasures report, seconded by Schutt, roll vote, all voting aye, motion passed.** Water shut off discussion, issues with shutting off a severely delinquent account. Water Commissioner Hoffman will speak to the maintenance department to get it shut off. Trailer Court rental accounts are all current, discussion on selling of a mobile home and ownership change of another mobile home. Council must approve buyer if the trailer is to stay on the city lot. **Hanson moved to approve the rental agreement of Ashlee Weigel with Miss Weigel taking responsibility of the water account in its current condition, seconded by Hoffman, roll vote, all voting aye, motion passed.**

Bills on hand were presented for payment. **Hoffman moved to approve claims approval excluding the Electro Watchman bill, seconded by Hanson, roll vote, all aye, motion passed.** Bills paid: Ameripride 383.70, BHG 232.70, Center Coal 472.99, Corner Express 1,350.41, D & E Supply 47.52, Dave's Sales and Service 708.25, MDU 3,528.21, NDDOH Microbiology 64.00, Oliver County 9,831.50, One Call 2.40, Pahoda 35.82, Rud Propane 86.40, Security Frist 37.74, Shandy Kraft 90.00, Sletten Excavating 4,401.52, Southwest Water Authority 5,923.50, Terrie Nehring 90.00, Waste Management of ND 4,501.42, WRT 228.57.

Personal Appearances

Sherriff Department represented by Deputy Ferderer . Discussion.

Dale Barth requested to close Main Street the 14th, 15th, and 16th as well as a beer gardens on the 14th and 15th. Discussion. **Hoffman moved to approve closing Main Street beginning 5pm June 14th through June 17th, with Main street being opened by 2 am on the 17th, seconded by Schutt, Hanson moved to amend the motion that Mr. Barth will clean the street daily, seconded by Schutt, roll vote, all voting aye, amendment passed, vote on the motion as amended, roll vote, all voting aye, motion as amended passed.** City Auditor asked Mr. Barth about the dumpster situation at his business. Mr. Barth stated he's getting one from Waste Management.

City Engineer AJ Tuck discussed the engineering reimbursement and submitted work order #2 which included water and sewer and repaving of bridge curb to curb. Front Street will be graveled. The work order will keep Ulteig Engineering contracted on the project. Discussion on project and fees. **Hanson moved to approve work order #2, seconded by Hoffman, roll vote, all voting aye, motion passed.**

Old Business.

Portfolios: Hoffman presented a recommendation from the Golf Course Board to give Jyler Isaak a title change of Assistant Grounds Keeper to be accompanied with a wage of \$15 per hour. Discussion. Current wage discussion. Current golf course payroll budget is \$82,000. 2018 golf payroll totaled \$80,045.52. Discussion. City Auditor asked City Attorney about the policy for posting available positions. City Attorney stated the title could be granted without creating a new position. Discussion. Hanson asked about providing a raise outside of negotiations. Discussion. Hanson asked about the current pay of the Pool manger. Discussion. **Schutt moved to increase Jyler Isaak's wages to \$15 per hour but would have a pay increase freeze until the 2021.** Mayor Wilkens called for a second, called for a second, called for a second, motion died. City Auditor asked if Mr. Isaak received the raise would he still be utilized for snow removal. Golf Superintendent answered yes. City Auditor stated the budget for snow removal will need to be increased also. Mayor Wilkens asked if a smaller pay increase can be done. No answer was received. Hoffman asked to move on as discussion had ceased. Street issues discussed. City Auditor will reach out to Zimmermans as the crack sealing has been coming up everywhere. Mayor Wilkens updated council on the last Coal Conversion Meeting. City Auditor stated she'd been working on offering the Center-Stanton Students the opportunity to attend summer condition program in Bismarck and has arranged for bussing form Center and Stanton. City Auditor is also working on the SRF and bringing in a summer basketball camp. City Attorney is working on the bonding for the Grant Project.

Civic Center floor discussion. Imperial never sent an updated bid to the council. Discussion. City Auditor stated the Civic Center has \$39,000 left for maintenance doing the floors would leave \$21,000. **Hanson moved to hire Garage Logic to do the east meeting room, hallway, and bathrooms, seconded by Schutt, roll vote, Hoffman no, Schutt yes, Hanson yes, motion passed.**

Water meter audit discussion. City Auditor stated not one of the previous agreed meters had been addressed and that the office will need additional help to accomplish this task. Discussion. Council member Schutt volunteered to complete this task.

Office space previously requested by Land Stewards Inc was turned over back to the City.

March Equalization meeting will be April 9th at 5pm. Discussion. City Auditor stated a quorum is needed for this meeting.

Staff meeting discussion.

Hanson moved to accept the resignation of Allen Troy, seconded by Schutt, roll vote, all aye, motion passed. Discussion. **Hanson moved to run a public notice of vacancy in the paper, second3ed by Schutt, roll vote, all aye, motion passed.**

Pool Committee meeting discussion. Heating and cooling project and timeline discussion. Should be completed prior to August 1st. Discussion on setting up a donation account. Project will cost \$175,000. City Auditor had contacted the school and a Fill the Pool campaign can be ran in May. City Clerk and Pool Manager stated she has been working on a letter asking for donations and has been applying for money online as well as other community outreach.

New Business.

Corporate Contact. City Auditor stated she was in balancing over the weekend and had been locked out of the City Credit Card account. She called the national number to discuss the issues with not having full access to the account and the balancing issues it can present. The staff at the credit card company had told City Auditor about becoming a Corporate Contact so Auditor can oversee all spending on any issued cards to the City. **Hanson moved to make City Auditor Nehring a corporate contact for the City of Center Credit card, seconded by Schutt, roll vote, all voting aye, motion passed.**

Summer hours. Discussion. Councilman Schutt stated he's had complaints about the office being closed. **Hanson moved to resume summer hours effective memorial day, call for a second, call for a second, call for a second, motion dies.**

Hoffman moved to approve the Golden Age Raffle Permit pending it be signed, seconded by Schutt, roll vote, all aye, motion passed.

Notice of Receipt Renewal.

Golf booking request. City Auditor asked to be removed from the financial responsibilities of the Golf Course Board. Discussion. Hoffman stated it's in the job description is a duty. Discussion.

CCR discussion.

Gaming Site Authorization. **Hanson moved to approve the gaming site authorization forms for the Square Butte Diner, Wolfies Bar and Golden Age Club, seconded by Hoffman, roll vote, all aye, motion passed.**

Terracon information discussion.

Meeting adjourned at 9:20 pm

Next May 6th 7:00pm

Danielle Butler
City Auditor

Harold Wilkens
Mayor