

City Council Meeting  
August 4<sup>th</sup>, 2019

Regular meeting of the Center City Council was called to order by Mayor Wilkens at 7:04 pm at the Betty Hagel Memorial Civic Center. Council members present Hoffman, Hanson, Auditor, City Clerk Kraft and City Attorney.

**Hoffman moved to approve the Agenda, seconded by Hanson, roll vote, all voting aye, motion passed.**

Auditor had nothing to report for treasures report at this time. Discussion. Auditor Butler is working with Black Mountain and will have reports ready next meeting.

Water shut off discussion.

Bills on hand were presented for payment. **Hanson moved to approve claims, seconded by Hoffman, roll vote, all aye, motion passed.** Bills paid: Ameripride 354.38, BHG 105.56, Butler Cat 874.50, C-ram 3055.99, Center Machine 39.00, Coco- Cola 154.50, Cooling and Heating 45,579.00 , D & E 115.60, Mdu 6277.78, League of Cities 759.00, Nd Sewage Lift Pump 27566.00, ND Dept. of Health 64.00, One Call Concepts 13.20, Pahoda 202.23, Roughrider Electric 248.70, Rud Propane 396.50, Runnings 186.26, Security First Agency of Nd 3296.62, Southwest Water Authority 10,289.50, Ulteig Engineering 2,233.50 , Waste Management 9,140.13, Wex Bank 137.70, WRT 493.86.

Personal Appearances

Sherriff Department -sheriff would like to have a master key to the building in case of emergency. **Hanson made a motion to give the sheriff a master key, seconded by Hoffman, roll voting, all aye, motion carried.**

Aj Tuck Ulteig – Discussion on crosswalk for crossing to field and school crossing. Regarding post office they will mark crosswalk on pavement. Discussion on SRF. Resolution 08052019 discussion. **Hanson made a motion to approve resolution 08052019 seconded by Hoffman, roll vote, all voting aye, motion carried. Hanson made a motion to approve plans and specs pending NDDEU and USACE approval, seconded by Hoffman, roll vote, all aye, motion passed.** Discussion on project bids. **Hoffman made a motion to authorize Ulteig to bid project seconded by Hanson, all voting aye, motion passed.** Appraisal company is looking at properties that will be affected by the sewer project.

Community members were present to discussion update to the bulletin board along with the community display case in the civic center. **Hanson made a motion to update display including bulletin board, seconded by Hoffman, all voting aye, motion passed.**

Old Business.

Portfolios: Hanson presented more information regarding the drainage in the ditches to the water commission, more information will be presented to the them at a later date. Hoffman presented information from surrounding towns regarding their water shut off. Mayor Wilkens presented the Coal conversion had a meeting and will be having another in September. Auditor presented a request from a resident requesting to have the civic center open during non-business hours. Will also present this to the park board. ND League of cities conference is September 19-21<sup>st</sup>, request to have City clerk also attend

along with auditor and council members. **Hanson made a motion to have city clerk attend conference with auditor with office being closed Friday September 20<sup>th</sup>, seconded by Hoffman, roll vote, all aye, motion carried.** Auditor also requested to have a wage increase. Current rate is at 18.00 per hour which would increase wage to \$20.00 per hour. However, health insurance of auditor is covered until July 2020 on her current policy not with the city, so that would be a savings for the city even with the wage increase. **Hoffman made a motion to increase auditor Butlers wage to \$20 per hour, seconded by Hanson, roll vote, all voting aye, motion carried.** Maintenance stated that rut on 1<sup>st</sup> street was repaired with crushed asphalt.

Water meter discussion. Fair ground meter has not been read for some time, current meter was read and 20,900 gallons needs to be charged to fair board at a rate of 5.75 per thousand which will be \$120.75. meter will be read again after fair. Ole Sletten also had a meter that was not reading. With those two meters we have currently found over 100,000 gallons to date that was unread.

**Auditor position discussed last interview Tuesday July 2<sup>nd</sup>.**

Employee Reviews discussion City Clerk will set date and times and forward the information onto council member.

Property Lease tabled at this time.

Street sweeper is being repaired parts have been ordered.

New Business.

Light pole by butcher shop as been moved by mdu and will be relocated.

Mobile Home discussion. Resident would like to put up fence. No issues as long as it is ok with planning and zoning.

Parliamentary procedure for meetings discussion. **Hoffman made a motion to follow procedure allowing 10minutes per topic seconded by Hanson, discussion, roll vote, all aye, motion carried.**

Discussion on divider curtains. They need to be moved before fair weekend. discussion. decision to dispose of.

Discussion on need for a portable generator to use at lift station in case of emergency. Years prior basin stated if there was ever a need, they would supply a generator.

Save the pool project. Discussion. **Hanson made motion to take a loan out for 175,000 minus what is in the save the pool fund, seconded by Hoffman, roll vote, all aye, motion carried.**

Water shut off procedure discussion. Auditor recommended to no longer have door hangers and call residents instead, also once phone call is made payment is due on the 15<sup>th</sup> of month. If payment is not received water will remain off for a minimum of 24hrs. Discussion. **Hanson made motion to change water shut off procedure to no paper door hangers being replaced by phone calls, fine will be remain the same at \$100. And water will remain off for a minimum of 24hr. discussion, water shut off will happen the following business day after due date. Seconded by Hoffman, roll call, all voting aye, motion carried.**

Meeting adjourned at 8:55 pm

Next Tuesday September 3rd 7:00pm